



**NLJA Policy on Funding Support For Participation in Judo Activities Outside of
Newfoundland & Labrador
Approved by the NLJA Board: August 28, 2001**

Terms of Reference

The Newfoundland & Labrador Judo Association recognizes the need to increase involvement of its members in judo activities outside of the province. Athletes, coaches, referees and officials require exposure to judo at the regional, national and international level in order to improve judo in our province.

Within the financial resources available to the NLJA an amount will be allocated annually for support of travel to recognized judo activities outside of the province. Such activities could include participation in judo tournaments and instructional clinics for athletes, referees, coaches or tournament officials. All NLJA member judo clubs will be informed of the funding available for such travel support annually.

The NLJA Executive Committee will review all applications for travel grants and may award grants at its discretion. The value of any grant awarded will be set by the Executive Committee according to the contribution of the funding support to the accomplishment of NLJA objectives and the availability of funding. For the 2001/2002 season, the NLJA points system standing of the applicant will be considered in the application review.

Recipients of grants will be expected to submit a short report on the supported activity to the NLJA Executive Committee within fifteen days of the completion of the activity. An annual report on funding provided by the NLJA will be provided at the NLJA Annual General Meeting.

Eligibility Criteria

1. Applicants must be a current NLJA member
2. Individual applicants must have participated in some capacity at the most recent NLJA provincial judo tournament prior to their application. This requirement may be waived by the Executive Committee if there was a medical or substantive reason why the applicant did not participate in the most recent provincial tournament provided that the applicant has a recognized record of participation in provincial level activities
3. Athletes applying for support for regional, national or international competitions and training camps must have placed in the top three in their class at the most recent provincial judo tournament
4. Athletes must have a positive recommendation in support of their application from their club sensei

Procedures for Application

Applications for grants for support of participation in judo activities outside of the province must be submitted at least one month before the beginning of the activity. Applications must conform to the *Guideline for Application for Funding* (see below).

Applications should be sent to the current NLJA President with a copy to the Secretary. The applications may be sent by postal mail, fax, or e-mail. Applicants will be notified of the disposition of their application shortly following the Executive Committee meeting at which the application is considered. All inquiries and correspondence concerning the application should be directed to the NLJA President.

Guidelines for Application for Funding

Please include the following information when requesting funding:

1. Personal Information

a. name, address, telephone number, e-mail address, judo club of the applicant

2. Activity Information

Provide a description of the judo activity for which you are seeking funding support. Include information about the following:

- a. Judo activity name, location and dates
- b. how participation in the activity will benefit the applicant and judo in the province
- c. expected total cost of participation in the activity
- d. amount of funding sought from NLJA
- e. amount of funding sought from other sources e.g. home club, sponsors
- f. indicate when the funding support is needed

3. Recommendation

For athletes, include a recommendation from your club sensei